

Find Us ADCaP

Adult Degree Completion Program

- **Circulation Desk:** 210-829-3836
- **Reference Desk:** 210-829-3835
- **Media Center:** 210-829-3945
- **Website:** <http://library.uiwtx.edu>
- Hours are posted on the website **OR** call **210-829-6010**
- Find us on **Facebook**

Hildebrand



The Mabee library is in the heart of the campus.

Parking

Be aware that parking during the week can be a challenge; contact the campus police at **210-829-6030** for questions about parking.

This publication is available in alternate format by request. To request an alternate format, please contact Melissa Chavez, Administrative Secretary, at 210-829-3838.



4301 Broadway
San Antonio, Texas 78209

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UIW Online Students



We know you are busy adults, trying to complete your education while balancing a job and family.

With such hectic schedules, it's hard to find time to do the research that is a necessary part of a college education.

We Are Here To HELP



The UIW Mabee Library offers services, instruction and resources to support your ADCaP and UIW Online research endeavors in-person or at a distance. Though you will not see a librarian on a daily basis, don't forget that we are available to offer you help.



Reference Services

Reference librarians are available to assist you with your research. You are welcome to visit the main campus and speak with a librarian in person or you may seek help from a distance as well:

- **Reference Phone:** 210-829-3835
- **Email:** reference@uiwtx.edu
- **Text:** 210-526-0776
- **Instant Message:** Find the link to the chat box by clicking on the Ask the Library button on our homepage: <http://library.uiwtx.edu>
- We are open **seven days a week** for 103 hours per week during the regular semesters so someone is available to answer your questions.

Collection

The library owns approximately 280,000 physical items (books, journals, CDs and DVDs), a computer research area with Internet access and Microsoft Office, inviting study spaces and meeting rooms, wireless Internet access and photocopy and scanning equipment. Our collection contains more than 130 databases, almost 29,000 electronic books and over 40,000 e-journals, all which are readily accessible to you from on and off-campus.

Your UIW student ID allows you to check out books at the library's Circulation Desk, but there are also options to find materials at other libraries:

TexShare Card: The TexShare card allows you to borrow materials from public and academic libraries throughout Texas, including those in San Antonio. For ADCaP students who live near other campuses or find it difficult to visit the main UIW campus, this is a great resource. Ask for a TexShare card at the library's reference desk. You will need to present your UIW ID and your TexShare card at participating

libraries. For more information, see: https://www.tsl.texas.gov/texshare/libraryuser_card.html.

Interlibrary Loan: With this service you may request books and articles from libraries around the country at no cost. Books must be picked up and returned at the main campus, but articles are usually emailed to you so a visit to the main campus may not be necessary.

Graduate Student Support

The library has several computer labs set aside for individual graduate research. All graduate students may get specialized assistance from the library's Graduate Research Librarian, Polly McCord. Polly can assist you with developing a topic, using the correct search strategies and evaluating what you find. She is available during afternoon and evening hours for consultation. You may reach her at 210-805-5809 or pmccord@uiwtx.edu. Also see the **Graduate Research at the Mabee Library** brochure for more information.

Accessing Resources from Home or Work - The Library Website

ADCaP and UIW Online students will benefit from the increasing use of online and electronic academic resources. Most library material can be accessed from a distance:

PrimoSearch: The one-stop discovery tool that searches the library's resources, including books, DVDs, online journals and databases through the use of one search box. Through a friendly user interface, you can limit a search to full text, scholarly resources published within a given time period.

Databases: The library offers online access to over 130 databases for journal articles, reference material, images and electronic books. Off-campus access

requires your university network username and password to log in. All UIW students are issued these credentials. (Contact the Help Desk at 210-829-2721 for technical and login support.)

Research Guides: Look for research guides on our web page. The guides are created by our subject librarians to help get you started in a variety of subjects. You can also find contact information for the librarian who specializes in your academic field.

RefWorks: RefWorks is an online citation manager. You may save citations and abstracts (not full articles) to make creating reference lists a breeze. Open your account from a computer on any UIW campus by following the link on the library's web page. Look for the RefWorks tutorial under Help once you create an account or take one of the library's workshops to learn to use this great tool.

Media Center

Located on the ground floor of the library, the Media Center offers students specialized software and printing services. The Media Center has more than 50 computers (PC and MAC) with Microsoft Office Suite, Adobe Creative Suite, Maya, SPSS, AutoCAD and other course-related software installed. Large format color printing is available along with black and white. Hours of operation and other information can be found on the library's website.

Remember, the librarians are here to help you. Don't forget to like the UIW Mabee Library on Facebook.