

# FIND US

Circulation Desk: 210-829-3836  
Reference Desk: 210-829-3835  
Media Center: 210-829-3945  
Website: [www.library.uiwtx.edu](http://www.library.uiwtx.edu)  
Hours are posted on the website  
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This publication is available in alternate format by request. To request an alternate format, please contact Melissa Chavez, Administrative Secretary, at 210-829-3838.

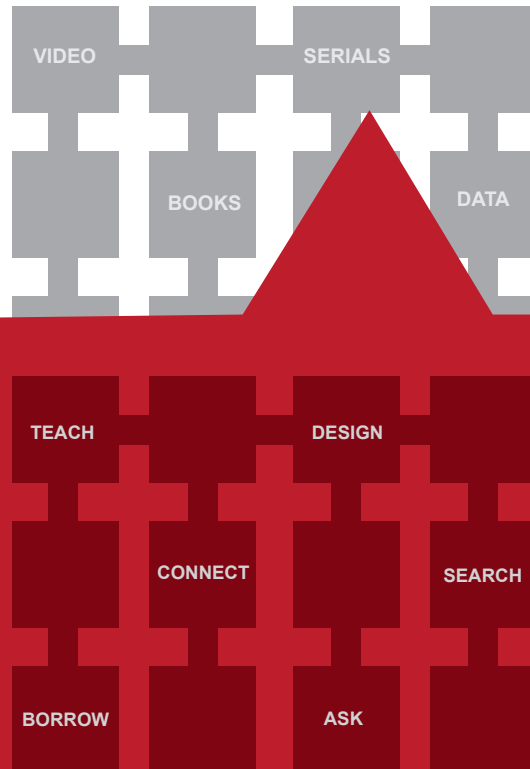


4301 Broadway  
San Antonio, Texas 78209



## J.E.&L.E. MABEELIBRARY

### FACULTY SERVICES



# SUBJECT LIBRARIANS

Let a librarian help you with your professional research. Working collaboratively with a librarian will allow you to match your subject expertise with the appropriate information resource. From finding information on specific topics, locating data sets or evidence-based information to helping you set up RSS feeds, database alerts or locate journal impact factors - we can help.

Contact your subject librarian to find out more on how the library can support your discipline:

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## ▶ LIBRARY SERVICES

The UIW Mabee Library provides a wide range of resources to support faculty teaching, research and professional development.

Our library has approximately 280,000 physical items, a computer research area with Internet access and Microsoft Office, inviting study spaces, meeting rooms, wireless Internet access as well as photocopy and scanning equipment. Our collection contains 148 databases, 28,000 electronic books, 376 serial subscriptions and 96,000 online resources (articles, reports and documents). We are open seven days a week for 103 hours per week during the regular semesters and 87 hours in the summer. Here is what we have to offer you as UIW faculty:

## ▶ CLASS & CURRICULUM

**Reference & Research Support** – Reference librarians are on duty to assist you with your research. Visit the library or call the reference desk (210-829-3835).

We can work with you to embed librarian assistance in Blackboard and we can create research guides (LibGuides) tailored to your classes. Contact your subject librarian.

**Information Literacy & Library Instruction** – Our information literacy program provides students with transferrable life-long, critical thinking and evaluation skills that streamline their information seeking behaviors. Schedule a class with our Information Literacy Coordinator, Leslie Todd, at [todd@uiwtx.edu](mailto:todd@uiwtx.edu) or call 210-829-3841. Subject librarians can provide classes

for upper-level undergraduate and graduate students to develop higher level competencies in their research field.

**Course Reserves** – This service provides controlled access to books, media, articles and other readings for a specific class at the request of faculty. Arrangements for reserves must be made each semester. In the online reserve module, items are listed by instructor, department and course number. Reserve materials may be checked out at the Circulation Desk.

## ▶ COLLECTIONS

**Recommendations for Purchase** – Recommendations are welcome for purchase or subscription to library materials. The library's new Collection Development Policy allows a more detailed accounting of funds spent toward each discipline. Our new collection focus is "e-preferred" due to the enhancements associated with simultaneous use and remote access. To make a recommendation, please contact your subject librarian or submit your request via our online request form on our website.

**Faculty Borrowing Privileges** – Faculty may borrow books for a semester and AV materials circulate for seven days. If you are unable to come to the library, you may designate a proxy borrower to check out materials on your behalf. The form is on our website.

**Audiovisual Collection** – The library has more than 11,000 audiovisual (AV) items, including DVDs, audio CDs and videotapes. The Audiovisual Librarian

can assist you in identifying AV items that would be appropriate to use in your classroom teaching.

## ▶ BORROWING SERVICES

**Interlibrary Loan** – If you cannot find an item in our library, we can borrow books or get copies of articles from other libraries through our ILLiad service. Log on to the library's website and click on the ILLiad link to complete your user profile. You can request books and articles from your desktop, check the status of your request and obtain some articles electronically.

**TexShare** – Our library participates in a state-wide borrowing program called TexShare, sponsored by the Texas State Library and Archives Commission. We distribute TexShare library cards to our faculty and students, which allows you to borrow items from any participating library in Texas. For a list of participating libraries, go to: [www.TexShare.edu](http://www.TexShare.edu).

## ▶ REFERENCE TOOLS

**RefWorks** – is a web-based research management tool designed to help gather, organize, store and share bibliographic resources. You can easily change the citation format of references using any one of 400 styles available to you in RefWorks. You can find the link to RefWorks on the library homepage.

**EndNote** – EndNote is part of our new Web of Science subscription. The link to this reference tool is available to users once they have logged in to Web of Science. With EndNote, references can be added directly from

Web of Science and stored in folders using a variety of reference styles.

## ▶ FACILITIES

**Electronic Classroom** – Room 230 is equipped with 30 computers for hands-on instruction. It is primarily used for information literacy instruction and only available for single, non-repetitive class sessions. Contact Leslie Todd, at [todd@uiwtx.edu](mailto:todd@uiwtx.edu) or 210-829-3841 to reserve.

**Group Study Rooms** – These rooms are the perfect location for students to share ideas and resources. Study rooms are checked out through the Circulation Desk for two hours by two or more people. Six rooms have flat screens with laptop connections.

**Research Rooms** - Rooms 103 and 105 are available for graduate students. **Faculty Research Commons** – Room 205 is available for faculty who wish to conduct their research in quiet surroundings. All research rooms have computers with productivity, statistical and data analysis software. Keys are available at the Circulation Desk.

**Meeting Rooms** - The Special Collections Room and the Sterling International Conference Room are available for meetings. The library auditorium may be scheduled for events. Call 210-829-3838 for reservations.

## ▶ LEARN MORE

The library schedules open workshops for you to learn more about topics ranging from copyright to RefWorks. Look for the link to the schedule on our homepage.

[www.library.uiwtx.edu](http://www.library.uiwtx.edu)