

ADMINISTRATION



Bachelor of Science in Health Sciences

SCHOOL of
PROFESSIONAL STUDIES

PROGRAM OVERVIEW

The Bachelor of Science in Health Sciences in Administration is designed for students who are ready to prepare for a career in the healthcare field. Professionals already working can complete this degree to move on to a senior leadership position. The administration concentration prepares students to work within a medical office, clinic, and/or hospital setting in a management position. Graduates will be qualified to assume leadership roles in various healthcare environments.

This concentration provides the option to sit for the following certifications: Cardiac Rhythm Analysis Technician, Certified Billing & Coding Specialist, Certified Electronic Health Record Specialist, and Certified Medical Administrative Assistant.



PROGRAM FORMAT

Courses are 8-weeks long and offered six terms each year. Faculty are scholar practitioners with real world experience.

- Available 100% online

CAREER OPPORTUNITIES

Job examples for this degree: Human Resource Manager Clinical Manager Community Service Manager

Learn about earning potential: U.S. Bureau of Labor Statistics | www.bls.gov

CONTACT US

UIW School of Professional Studies Admissions

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www.SPS.UIW.edu

Accreditation: University of the Incarnate Word is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, doctorate, and professional degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of University of the Incarnate Word.

DEGREE PROFILE: 4-YEAR PLAN

YEAR 1					
Term	Course Title	Hours	Course Title	Hours	
Term I	ENGL 1311 Composition I	3	DWHP 3300 Dimensions of Wellness	3	
Term II	ENGL 1312 Composition II	3	COMP 1301 Computer Literacy	3	
Term III	ENGL 2310 World Literature	3	RELS 1325 Religious Quest	3	
Term IV	Social Science	3	History	3	
Term V	PHIL 1381 Introduction to Philosophy	3	Fine and Applied Arts	3	
Term VI	MATH 1304 College Algebra	3	BIOL 1401 Diversity of Life and Laboratory	4	
YEAR 2					
Term	Course Title	Hours	Course Title	Hours	
Term I	HSCI 2310 Health Sciences I	3	Language I	3	
Term II	HSCI 2320 Health Sciences II	3	Language II	3	
Term III	HSCI 3310 Healthcare Organizations and Administration	3	3000 or 4000 Level Religious Studies or Philosophy	3	
Term IV	HSCI 3321 Information Systems for the Health Sciences	3	ACC 2311 Financial Accounting	3	
Term V	BLW 3317 Legal Aspects of Business	3	MGT 3340 Concepts and Functions of Management	3	
Term VI	HSCI 3330 Legal Issues in Healthcare	3	MGT 3354 Theories and Concepts of Personnel Management	3	
YEAR 3					
Term	Course Title	Hours	Course Title	Hours	
Term I	MGT 4340 Applied Management Practice	3	HSCI 3340 Third Party Payment Systems	3	
Term II	MGT 4355 Organizational Behavior	3	HSCI 3350 Epidemiology and Public Health	3	
Term III	FIN 3321 Business Finance	3	HSCI 4310 Healthcare Policy	3	
Term IV	HSCI 4320 Biostatistics and the Health Sciences	3	General Elective	3	
Term V	HSCI 4330 Health Sciences Research	3	General Elective	3	
Term VI	HSCI 4340 Health Sciences Capstone	3	General Elective	3	
YEAR 4					
Term	Course Title	Hours	Course Title	Hours	
Term I	General Elective	3	General Elective	3	
Term II	General Elective	3	General Elective	3	

Total requirements must meet 120 credit hours to be eligible for graduation and 45 hour residency requirement.

All students must have documented 45 hours of community service to graduate.

