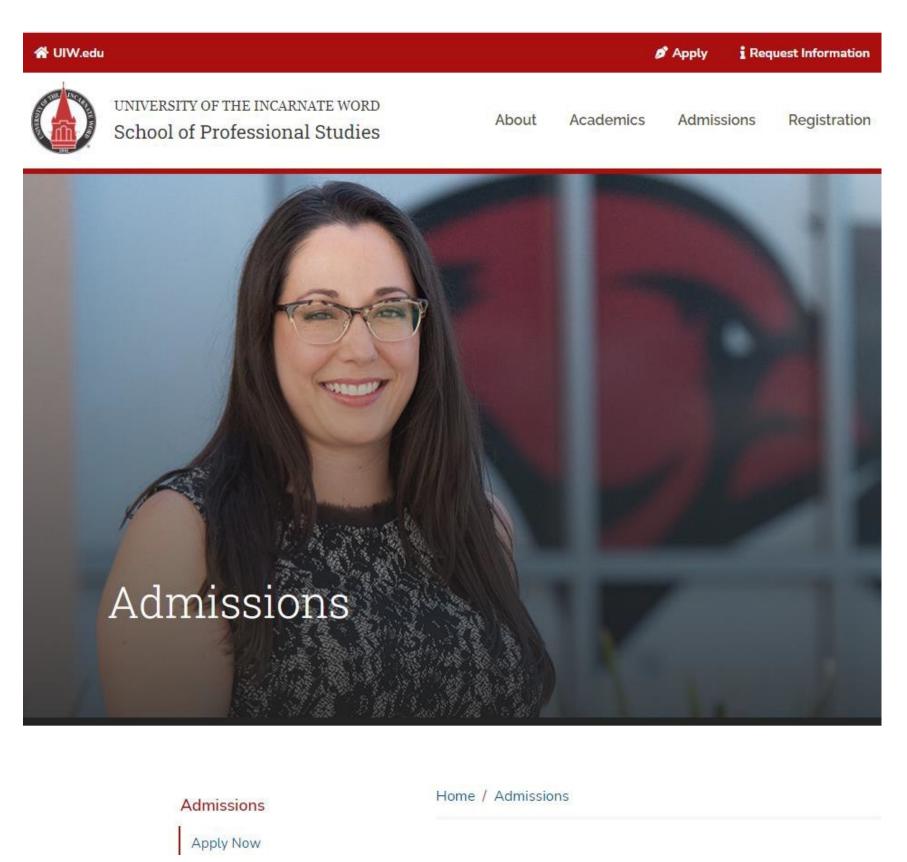# UNIVERSITY OF THE INCARNATE WORD.

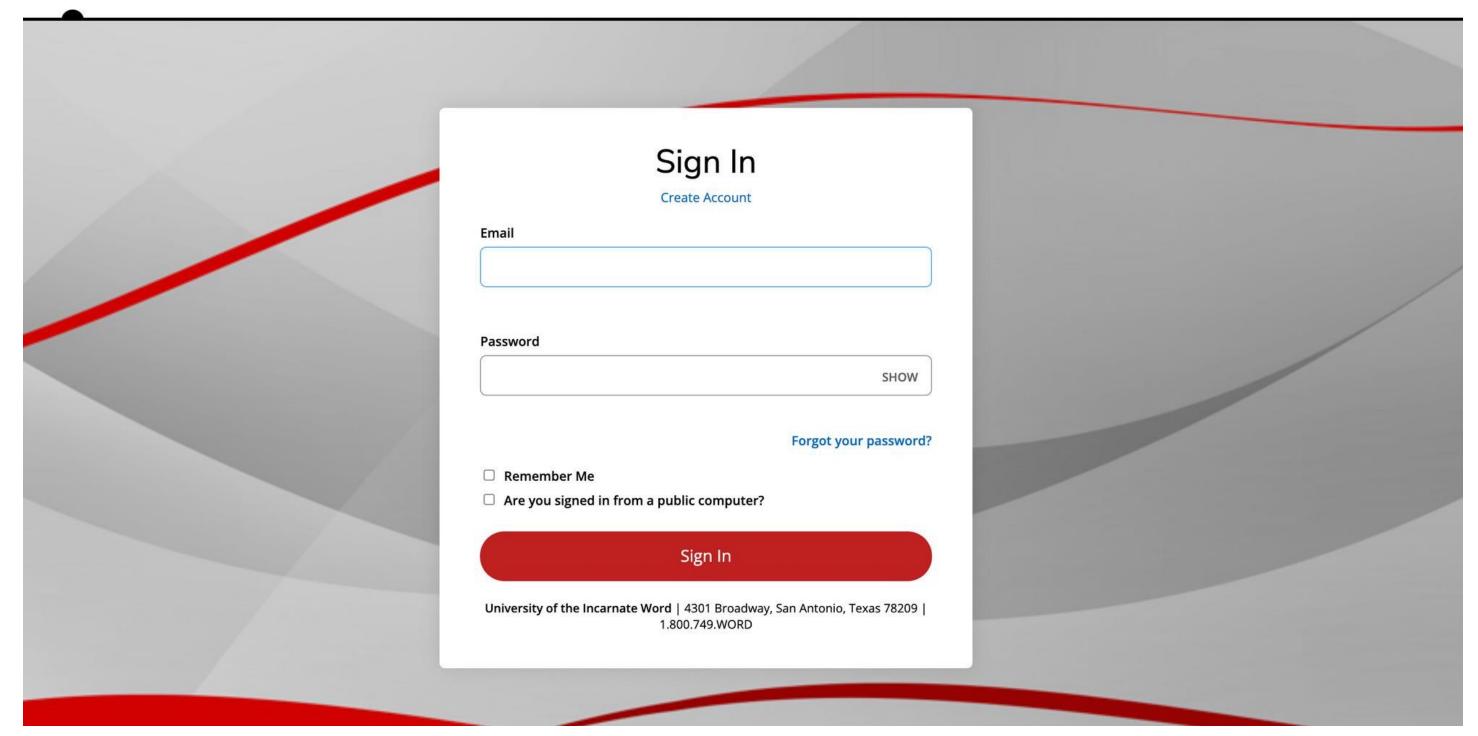## How to Apply Using the City of Dallas Tuition Discount Program

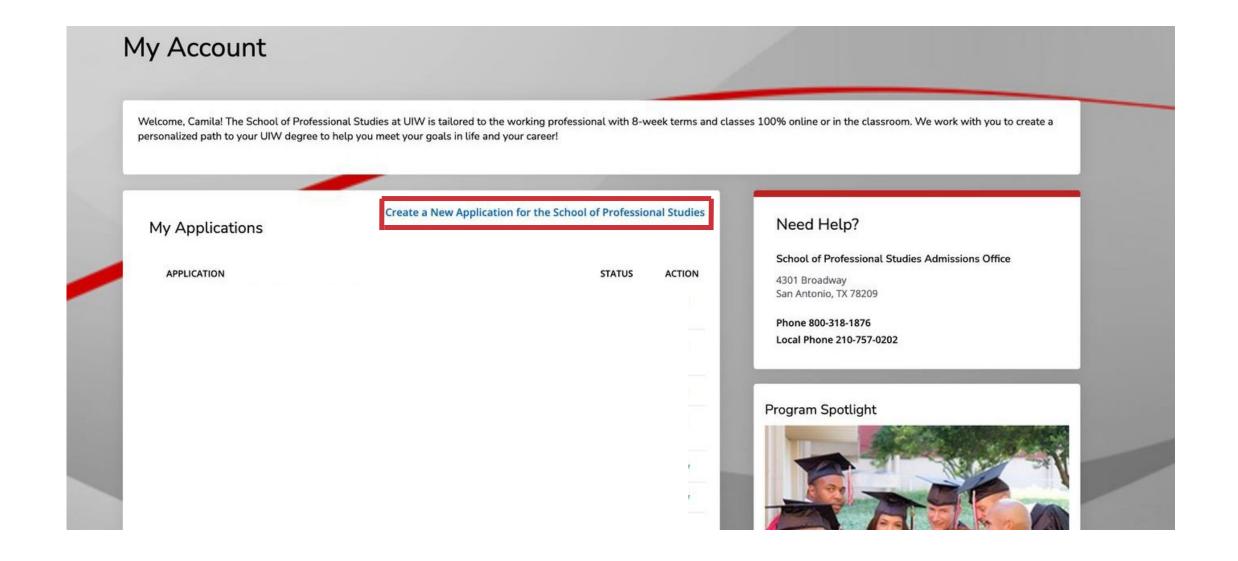**Step 1: Go to https://sps.uiw.edu/admissions**

Step 2: Click on "Apply Now"

Shortcut: Go directly to https://uiw.elluciancrmrecruit.com/ApplyEAP/

Sign In

Create Account

Email

Password

SHOW

Forgot your password?

☐ Remember Me
☐ Are you signed in from a public computer?

Sign In

University of the Incarnate Word | 4301 Broadway, San Antonio, Texas 78209 | 1.800.749.WORD

Create a GoUIW account, if you don't have one already, or sign into your current account.

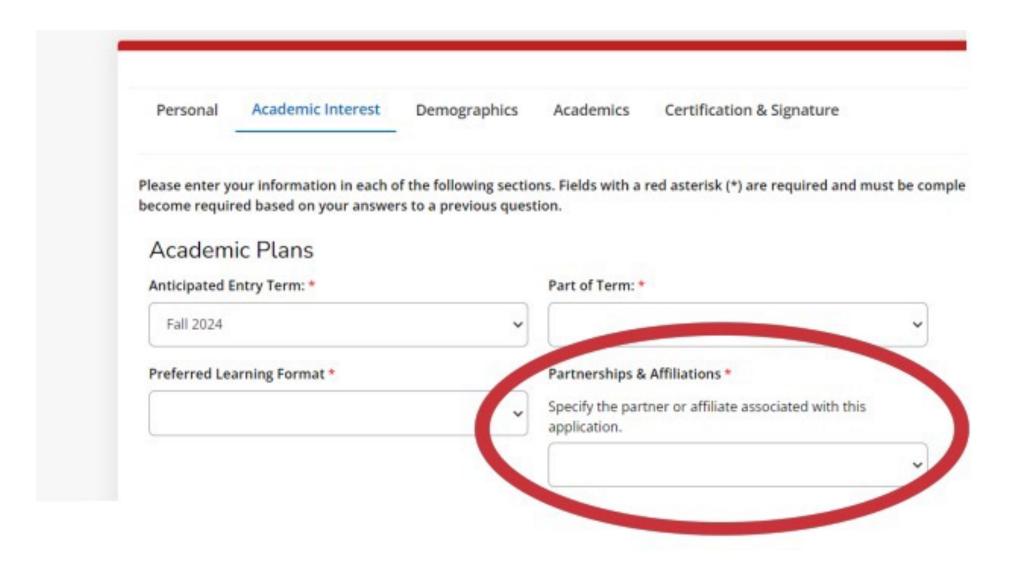**Create a new application or complete a started application, if you have already started one.**

School of Professional Studies
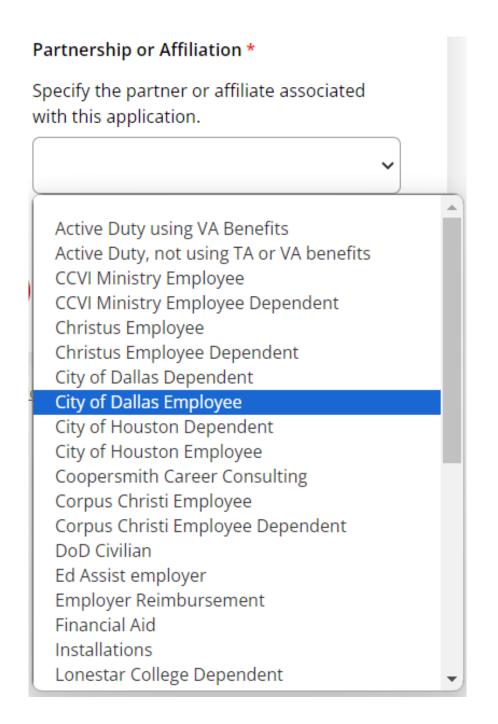
Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Name

Prefix

[▾]

First Name *

Please use legal name.

[   ]

Middle Name

.

[   ]

Last Name *

Please use legal name.

[   ]

Former Last Name

.

[   ]

Suffix

[▾]

Gender *

[▾]

Birth Date *

(mm/dd/yyyy)

[   ]

Shirt Size

.

[▾]

Marital Status

[▾]

Fill out application information on each tab.

On the application, fill out the 'Partnerships & Affiliations' under the 'Academic Interest' tab and select 'City of Dallas Employee' or 'City of Dallas Dependent'.

Fill in Academic Interest information.

Select <u>City of Dallas Employee</u> or <u>City of Dallas Dependent.</u>

Now that you have applied:

1. **Submit Required Documents.**

   - **School of Professional Studies (Online Degrees):** sps.uiw.edu/admissions/index.html

2. **Look for Your Acceptance Letter.**

3. **Complete and return the City of Dallas Tuition Discount Program Form to eapapply@uiwtx.edu.**

4. **Attend Student Orientation.**

5. **Register For Classes.**

6. **Keep Going Strong to Graduation!**

For any questions reach out to eapadmission@uiwtx.edu or (210) 757-0202.